

29 October 2012

Quotation Reference: PLNQ 43/2012

**Stage Two Public Engagement Programme of
Urban Renewal Plan for Kowloon City**

Invitation for Submission of Technical and Fee Proposals

Interested consultants are invited to submit proposal and quotation in undertaking the above Assignment. Consultants should fulfil and declare that they have proven experience in conducting public engagement events in a professional manner for planning or related projects and demonstrate that they have the ability to carry out their submissions to be considered.

The scope of this Assignment is indicated in the Assignment Brief. This serves as a non-commitment invitation for your submission of proposals for the provision of services to undertake the captioned Assignment. Please make reference to the following documents before making the submission:

- Part I: Terms of Quotation
- Part II: General Conditions of Contract
- Part III: Assignment Brief
- Part IV: Guidelines for Submission of Technical and Fee Proposals

If you are interested in providing the services, please refer to Part III for detailed requirements of the Assignment and Part IV for arrangement of your submission. Technical and Fee Proposals must be submitted in accordance with the requirements and format specified in Part IV. You are also required to complete and return the “**Consent to Disclosure**” form at **Annex A of Part I** and the “**Anti-Collusion Clauses**” form at **Annex A of Part II** together with your Technical Proposal. Deadline for submission of proposals is **12:00 noon (Hong Kong Time), 19 November 2012 (Monday)**. Fax/e-mail quotation and late proposal or supplementary submission after the deadline will not be accepted.

The successful bidder will receive a letter of acceptance as indication of award of the contract. This letter of acceptance together with the documents attached to this invitation notice and the Technical and Fee Proposals submitted shall constitute a binding contract. Therefore, you are advised to read carefully all the enclosed documents before you submit the proposals to the Planning Department Tender Box at Room 1817, 18/F, North Point Government Offices, 333 Java Road, North Point, Hong Kong.

If you have any enquiries on the invitation procedures, please contact Miss Connie H.C. HUNG at 2231 5020. For enquiries on the Assignment, please contact Ms. Sandy S.K. NG at 2417 6251.